

Vendor Question	INSURV Response
<p>This vendor's TPOC for this RFI has made several EMAIL and phone attempts to reach the designated INSURV POC.</p>	<p>Alternative points of contact are listed in "Prospective Technical Assistance Vendor's PPT" link at http://www.spawar.navy.mil/fleet/insurv/Vendconf.htm</p>
<p>1. Clarification of requirements to submit "Qualification Sheets". While there is no specific mention of "qual sheet(s)" in the RFI, Q&A recap questions do highlight "qual sheets" in items 7, 9, and 10. The recorder's notes indicate that they are due at the end of August. We believe that we have satisfied the RFI requirements for company qualifications in our five-page summary submitted on 5 August 2004. Except for the stated "deadline" at "end of August", we would expect that any required qualification sheets on individual prospective TAs would be a matter for establishing BPAs in subsequent RFQs and prospective vendor quotations to the GSA. Paragraph 5 of the RFI pertains.</p>	<p>The summary of capabilities cited in the original RFI satisfy the requirement for what was referred to in the Q&A as "qual sheet". INSURV is looking for a summary of corporate capabilities, not capabilities of specific employees.</p>
<p>2. How will BPA awards be announced?? Item # 12 of the Q&A recap asks that question, but there is no information recorded there. Item # 8 suggests that this would be via e-Buy website status postings. Are there to be no other announcements to qualifying and successful bidders??</p>	<p>BPAs will be established with interested, qualified vendors beginning the end of August. These BPAs will be established through the normal eBuy process.</p>
<p>3. When is the appropriate time for prospective vendors to address proposed teaming arrangements?? Teaming is encouraged in the BPA structure as indicated in RFI, paragraph 5. There is nothing requiring such recommendations in the initial qualifications summary that we submitted on 5 August. This is also indicated in the website-posted Vendor's Conference of 4 August Power Point file, slide 19. However, Slide 20 of the same file indicates that teaming and/or prime/sub contract relationships should be among the information submitted in the initial qualification summary. We have not done so at this time.</p>	<p>In the vendors conference presentation, "Prospective Technical Assistance Vendor's PPT" link at http://www.spawar.navy.mil/fleet/insurv/Vendconf.htm, we asked for interested vendors to express their interest in writing to Ms Hanna, the point of contact. In the expression of interest identified in chart 20 of the presentation, INSURV asked for indications of teaming arrangements so that we can take this into consideration when we establish BPAs. INSURV will subsequently desire additional information regarding teaming plans, particularly as it affects the task-order solicitation-and-award process.</p>